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**Guidelines for a Practice Closure have been modified and have transitioned from the Board’s Policies List to the Dental Practice Act and can be found in Chapter 9. Please see the excerpt from Chapter 9 below and please refer to Chapter 9 of the Dental Practice Act for further details by following this link:**

**<http://www.mainedental.org/forms/DentalPracticeAct.pdf>**

**02 DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION**

**313 MAINE BOARD OF DENTAL EXAMINERS**

**Chapter 9: COMPLAINTS/INVESTIGATIONS/UNPROFESSIONAL CONDUCT**

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**Summary:** This rule describes the procedure by which the Board processes and/or initiates complaints and/or investigations and defines acts and/or omissions that constitute “unprofessional conduct” within the meaning of 32 M.R.S.A. §1077(2)(F).

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## **II. UNPROFESSIONAL CONDUCT**

Dental Practice Act: Date of Printing July 12, 2010

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W. Failure to comply with practice closure procedures as follows:

1. Notification in a local newspaper at least weekly starting thirty (30) days prior to closure with specific times listed for patients to obtain copies of their records;
2. Good faith attempt to provide written or oral notification of practice closure to all patients of record;
3. Document the good faith attempt to provide written or oral notification of practice closure;
4. Provide written notification of practice closure date to the Maine Board of Dental Examiners.

The Board retains the authority to waive the practice closure requirements where immediate practice closure is due to sudden illness, death, or other good cause as determined by the Board.